



**STATE OF OKLAHOMA
LIQUEFIED PETROLEUM GAS ADMINISTRATION
3815 N. SANTA FE, SUITE 117
OKLAHOMA CITY, OK 73118**

LIQUEFIED PETROLEUM GAS BOARD
REGULAR SCHEDULED MEETING
Monday, January 13, 2020 - 9:30 A.M.
Centennial Office Building Conference Room, Suite 116

AGENDA

- 1) Call to Order and Roll Call. Kevin Froman, Chairman
- 2) Open Meetings Act. Announcement of the meeting filed with the Secretary of State and the agenda having been properly posted in accordance with the Open Meetings Act.
- 3) Review, discussion and possible action to approve Minutes from the previous meeting of the Board.
- 4) Administrator's Report. Larry Snodgrass, Administrator
 - A. Review of Department of Treasury Financial Report. Discussion and Possible Action to approve report.
 - B. Accident Report. Reports by Enforcement Officers - Discussion and Possible Action to approve report.
 - C. Ownership Change Report. Discussion and Possible Action to approve report.
- 5) Oklahoma Propane Gas Association Report and the Oklahoma Propane Education and Safety Council Report. Discussion and possible action.

- 6) Review results of the Class 1 and Class X January 10, 2020 test applicants. Discussion and possible action to approve all applicants with a passing grade of 80% or above and issue permits.
- 7) Report and demonstration regarding status of progress of Oklahoma Interactive new software system. Discussion and possible action to approve moving forward with Oklahoma Interactive.
- 8) Review proposed Uniform Policy. Discussion and possible action to approve the policy.
- 9) Review of proposed changes to Oklahoma Administrative Code, Title 420 – Oklahoma Liquefied Petroleum Gas Board rules. Discussion and possible vote to enter the rulemaking process.
- 10) Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 307(B)(1) to approve the compensation set by the Administrator for the following positions: Liquefied Petroleum Gas Safety Officers (4), Administrative Technicians (2), Customer Assistant Representative (1).
 - a) Vote to enter Executive Session.
 - b) Exit Executive Session and vote to re-enter Open Session.
 - c) Vote on items discussed in Executive Session.
- 11) Administrator’s report about staffing needs of the agency. Discussion and possible action to approve report.
- 12) Adjourn.