



**STATE OF OKLAHOMA
LIQUEFIED PETROLEUM GAS ADMINISTRATION
3815 N. SANTA FE, SUITE 117
OKLAHOMA CITY, OK 73118**

LIQUEFIED PETROLEUM GAS BOARD
SPECIAL MEETING
Monday, October 14, 2019 - 9:30 A.M.
Centennial Office Building Conference Room, Suite 116

AGENDA

- 1) Call to Order and Roll Call. Kevin Froman, Chairman
- 2) Open Meetings Act. Announcement of the meeting filed with the Secretary of State and the agenda having been properly posted in accordance with the Open Meetings Act.
- 3) Review, discussion and possible action to approve Minutes from the previous meeting of the Board.
- 4) Administrator's Report. Larry Snodgrass, Administrator
 - A. Review of Department of Treasury Financial Report. Discussion and Possible Action
 - B. Accident Report. Reports by Enforcement Officers - Discussion and Possible Action
 - C. Ownership Change Report. Discussion and Possible Action
- 5) Oklahoma Propane Gas Association Report and the Oklahoma Propane Education and Safety Council Report. Richard Hess, Executive Director. Discussion and possible action.
- 6) Review training requirements in general and options in training in the future. Discussion and possible action.
- 7) Review Social Media Policy prepared by counsel for the LP Gas Administration. Discussion and possible action.
- 8) Review results of the Class 1 and Class X October 11, 2019 test applicants. Discussion and possible action to approve all applicants with a passing grade of 80% or above and issue permits.
- 9) Report regarding status of progress OMES and Oklahoma Interactive new software system. Discussion and possible action.

- 10) Report regarding LP Gas transportation and use in legal marijuana production and processing in Oklahoma including appropriate permit class designation, rules application and possible rules changes. Discussion and possible action.
- 11) Review of possible rules changes to be acted upon or referred to Rules Committee involving other matters that include but are not limited to: Methods of filing required or desired forms and paperwork with LP Gas Administration; Training of permit holders; Permit application and renewal fees for all existing permit classes; Class 3 permit wording, allowed activities, requirements, restrictions and fees; Creation of additional permit classes, allowed activities, requirements, restrictions, and fees. Discussion and possible action.
- 12) Review of emergency rule adoption procedures if necessary for faster implementation of rules that are deemed to be emergencies. Discussion and possible action.
- 13) Appointment of Rules Committee members for study and recommendation to propose additional updates and rules changes. Discussion and possible action.
- 14) Setting of date for meeting of Rules Committee. Discussion and possible action.
- 15) Review of potential dates for Board of Directors meetings in 2020 and setting of dates for publication with Oklahoma Secretary of State. Discussion and possible action.
- 16) Adjourn